CareerCenter

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Inama ku mwirondoro

Reka tukuyoboye uko bikora.

✓ Icyo gukora

- Shyiramo amakuru nyayo ajyanye n'akazi uri gusaba .Shimangira ubumenyi bwawe.
- Koresha amagambo y'ingenzi guturuka mu itangazo ry'akazi igihe wandika umwirondoro wawe .
- Shyiramo amakuru y'akazi ukora ubu: aho ukora, Igihe umaze uhakora, inshingano cyangwa ibyo wagezeho.
- Shyiramo amakuru y'amashuri wize.
- Andika umwirondoro wawe uhereye inyuma,bitondeke uhereye ku wa umwanya w'akazi uherukaho.
- Shyira Izina ryawe n'amakuru yuwo bagushakiraho aho bizaba bigaragara neza. Ibi bigomba kuba birimo amazina yose, aderesi, numero ya telefoni na imeli.
- Uyigire ngufi (hagati ya paji 1-2).
- Koresha urupapuro rwa 8.5'' x 11'' mu kwandika umwirondoro ukomeze uburyo bw'imiterere bugaragara.
- Buri gihe ushiremo inyandiko isaba igihe wohereza ubutumwa cyangwa imeri y'umwirondoro wawe.
  Ishobora kuba mu bigize ubutumwa bwa imeri ubwayo.
- Sanisha umwirondoro wawe na buri kazi uri gusaba.

🚫 Icyo utagomba gukora

- Ntugakoreshe impine (usibye gushyiramo inyuguti itangira izina ryo hagati no kubyerezezo by'ahantu muri aderesi nka).
- Ntuka vuge umushahara wifuza cyangwa amateka yawo. Niba ubisabwe, bibikire inyandiko isaba cyangwa ikiganiro bazwa.
- Ntuga koreshe imyandikire idasanzwe, ibikoresho byo gufatanya cyangwa impapuro zitemewe.
- Ntuko hereze ifoto yawe.
- Ntuga shyire amakuru yawe bwite (imyaka, uburebure, ibiro, imibereyo y'umuryango, ifoto,cyangwa imyemerere cyangwa ishyak rya politiki ubarizwamo) uretse mu gihe uri gusaba akazi muri imwe muri iyo miryango.
- Ntukite umwirondoro wawe inyandiko y''umwirondoro.'' Jya uwubika mu mazina yawe.
- Ntu gashyire abakuzi ku m wirondor o. Jya ukora urutonde rwihariye rw'abakuzi.
- Ntugashyiremo ibikunezeza, amakuru y'umuryango keretse haricyo byongera amahirwe kuri ako kaz.
- Ntukagire icyo ushyira, wandika cyangwa ushyira ku m wirondoro wawe.

Ku yandi makuru wabaza:

Maine CareerCenters

www.mainecareercenter.gov

MaineDOL.CareerCenter@maine.gov

207-623-7981 | TTY users call Maine Relay 711

Kuri interineti VUGANA NATWE AKO KANYA

Ishami rya Maine ry'umurimo ritanga amahirwe angana mu murimo na gahunda. Inkunga y'ingoboka na serivisi biraboneka iyo babisabye ku bantu bafite ubumuga.

02/23